

**Minutes of the meeting of Lea Marston Parish Council
Held on Tuesday 1st May 2018 at 7.00pm
At Lea Marston Hotel**

Cllrs present : Martin Watson
 David Reilly
 Julie Hobster

In attendance : Louise Baudet (Clerk)

52/18 Election of Chair

Cllr Watson was nominated and seconded and it was unanimously
RESOLVED : that Cllr Watson be elected Chair for a further term of Office
Declarations of Acceptance were duly signed.

53/18 Election of Vice-Chair

Cllr Hobster was nominated and seconded and it was unanimously
RESOLVED : that Cllr Hobster be elected Vice-Chair for a term of Office
Declarations of Acceptance were duly signed.

54/18 Standing Orders and Financial Regulations

RESOLVED : that the Standing Orders and Financial Regulations be re-adopted.

55/18 Appointment of Internal Auditor

RESOLVED : that Ruth Roberts be appointed as the Internal Auditor

56/18 Confirmation of Responsible Finance Officer

RESOLVED : that the Clerk continue as the Responsible Finance Officer

57/18 Apologies for absence

Cllr Swinnerton sent her apologies due to illness and Cllr Bryson due to personal reasons
RESOLVED : that the apologies for absence from Cllr Swinnerton and Cllr Bryson
be accepted

58/18 Public participation

There was no public participation. Cllr Watson reported on contact with Brian Round
confirmed he had made contact with the Vehicle Licensing Authority as discussed.

59/18 Minutes of previous meeting

With reference to the previous minutes Cllr Watson referred to the car boots and clarified that the meeting to discuss car boots had been to highlight current problems regarding litter, access etc...

RESOLVED : that the minutes of the meeting held on 3rd April 2018 be signed as a correct record.

60/18 Transfer of land

Cllr Reilly reported that he had attended a meeting with the Solicitors and there were still concerns regarding the ownership and maintenance of the road going through the land to be transferred. It was noted that ProLogis were keen to start work.

Councillors discussed the Chancel Indemnity Insurance and it was noted that this could only be purchased from specialist companies. The quotation provided a limit of indemnity of £250,000, that the land had no real market value – cost of £54 as a one-off payment which gave cover in perpetuity for the risks covered by it, with no annual premium.

RESOLVED : that the quotation from Ci Self Insurance for £54 to insurance the Chancel Insurance be purchased once the legal transfer of land had occurred.

61/18 Progress reports for information/action

- 61.1 Millenium Bench – Cllr Reilly reported that he had been unable to secure someone to do the work to the Millenium bench.
- 61.2 Community Garden/Orchard – Cllr Reilly reported that work would start clearing the site on Victory Hall ; quote to be obtained for fencing and slabs. Councillors agreed in principle.
- 61.3 Highways – Councillors discussed the work to date on the drains in Seeney's Lane and the flooding problems. Traffic and access to Kingsbury Water Park was discussed and Cllr Reilly identified that as part of HS2 construction a new entrance to the park would probably be required.

62/18 Finance

62.1 Accounts for payment

RESOLVED : that the accounts for payment (Appendix A) be approved for payment.

62.2 Bank reconciliation and analysis for Internal Audit

RESOLVED : that the end of year accounts be received and accepted.

62.3 Provision of lighting in parish

Councillors discussed the perceived need for this in the village and agreed there was insufficient evidence from residents that there is a need for this. In addition, the provision of lighting had not been costed and precepted for when setting the budget.

RESOLVED : that no further action be taken and that the Parish Council do not support the request to fund street lighting.

62.4 Appointment of Handyman

Councillors discussed employing the services of local resident Martin Wheeler on an ongoing contractual basis for £100 per month (based on £10 per hour) with annualised hours, plus reimbursement of expenses and petrol. This would be to undertake works around the village as agreed such as clearing the Victory Hall site.

63/18 Planning applications and consultations

No matters for consideration.

64/18 Consideration of production of Neighbourhood Plan

Following discussions regarding the feasibility of producing a Neighbourhood Plan and costings received from Mr Habgood which were in excess of the budgeted £1000, it was agreed to put the matter on hold. The Clerk to contact Mr Habgood to inform him that the Parish Council do not currently have sufficient funds to pursue the matter further.

65/18 Information items

Councillors received details of communications received as contained in Appendix C. Councillors discussed the Connect4 publication and felt it could be utilised better. The Clerk would email pictures and text about the play area development to Cllr Bryson. Cllrs Watson and Hobster would email info regarding their appointments and a bit of personal information about themselves. Cllr Hobster would give Cllr Bryson some information about the Victory Hall site and also to request volunteers to help with the planting etc.. There would also be an update on the land transfer.

66/18 Report from Cllr David Reilly

There was no report from Cllr Reilly

67/18 Councillors reports

67.1 There continue to be issues regarding dog fouling and Councillors asked the Clerk to send another letter to the Caravan sites in the parish, and also contact the Dog Warden at North Warwickshire Borough Council.

67.2 Woodhouse Farm – the Clerk had emailed Sheila Coughlin at North Warks Borough Council again, but no response had yet been received ; she would chase this up again.

67.3 Mr Baines had appeal the planning decision and this had now gone to the Inspectorate.

67.4 Community Payback Scheme – jobs identified included clearing graffiti, cutting back overgrowth on playing fields, footpaths in the village. It was noted that the benches needed to be installed in the village; Cllr Reilly would speak to Don re using his digger as they would need concreting in.

68/18 Date of next meeting

The next meeting would be held on 5th June 2018 at 7.00pm.

Cllrs asked if the minutes could be issued earlier ; the Clerk reported she would be going away for a week 27th May and would need to issue paperwork before going. She went on to say that she was currently reviewing her level of work commitments, which included parish work and also taking up new employment and would decide later in the year.

69/18 Termination of meeting

The meeting closed at 9.00pm

Signed (Chair)

Date

APPENDIX A

LEA MARSTON PARISH COUNCIL CHEQUE PAYMENTS MAY 2018								
Creditor	Purpose	checked	Amount (ex VAT)	Claimable VAT	non-claima VAT	Total (inc VAT)		
Mrs L Baudet	Salary April	y	198.66	0.00	0.00	198.66		
HMRC	PAYE payments	y	49.60	0.00	0.00	49.60		
Louise Baudet	Reimbursements and office allowance	y	71.57	6.75	0.00	78.32		
WALC	Annual subscription	y	104.00	0.00	0.00	104.00		
WALC	Nth Warks Area Cttee subscription	y	10.00	0.00	0.00	10.00		
Betapest Midlands Ltd	Quarterley charge mole hills	y	200.00	40.00	0.00	240.00		
			248.26	0.00	0.00	248.26		

APPENDIX C

Lea Marston Parish Council – communications

- 29th April Rosemary Elliott, Connect Four deadline 4th May 2018
- 27th April Kenny Cockrell, Winnic – new chain and padlock, ongoing – tree works
Calor Community Fund
CSW Broadband update
Karen Village, Lea Marston Hotel – bookings to be one week in advance
- 26th April John Crossling, Nominations to County Committee by 3rd September – quota for
Areas – 3 North Warks and Rugby
Beeline Community Transport seeking donations under s137
John Crossling, WALC – email from Joshua Dennis, Flood Risk Management,
WCC ; maintenance of water courses, Fillongley Social Club 5th June
- 25th April Richard Habgood, costings for Neighbourhood Plan
- 24th April CSW Broadband update
Alison Gregory, WALC ; Chair training on 12th May 2018
John Crossling, WALC ; national pay award agreed, ICO statement on GDPR
- 23rd April Roundhouse, Hams Hall – email with Cllr Reilly
WCC – end of project report for play area
Sarah Deeming, CAVA Volunteer Awards 30th April
- 19th April Lisa Basu, Energy Prices Direct – reduced rates for charities
- 18th April John Crossling, Secretary resignation from Nth Warks Area Committee
Tame Valley Wetlands Partnership, Community Forum 23rd April

16th April Rural Services Network – newsletter
Warks County Council – 8th to 29th May closure of Bham Rd – gas works
Resident – condition of football pitches and request for all weather pitch,
Traffic calming – Cllr Reilly response

12th April John Crossling, feedback on Annual Training Day
WALC – Social Media training in Rugby on 18th May
Julia Wells, WCC Out of Hospital Service

10th April John Crossling, WALC – NALC feedback on unauthorised encampments
Debra Starkey, resident – complain re Hams Hall (faeces, urination,litter)

9th April Vanessa Gaskin – Open Afternoon on 24th June 2018 and request for £100 donation

8th April Steve Maxey, NWBC ; information on Neighbourhood Planning
Sola site stats – 0

Letter from Craig Tracey MP, House of Commons encouraging Neighbourhood Planning