

# Lea Marston Parish Council

Clerk : Louise Baudet, CiLCA | 47 St Pauls Crescent | Coleshill | B46 1BB  
Tel : 07503 002948 Email : leamarstonpc@hotmail.com

2<sup>nd</sup> September 2018

Dear Councillor

You are hereby summoned to attend the meeting of Lea Marston Parish Council at Lea Marston Hotel (to be confirmed) on 6th September 2018 at 7.00pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Mrs Louise Baudet  
Locum Clerk to the Parish Council

*Members of the public and press are welcome to attend.*

## **A G E N D A**

1. **Apologies** : To receive apologies and approve reasons for absence
2. **Public participation** : To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. ***If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting*** Members of the public may not take part in the Parish Council meeting itself.
3. **Declarations of Interest** :
  - (a) Councillors are reminded of the need to update their register of interests
  - (b) To declare any personal interests or prejudicial interests in items on the agenda and their nature
  - (c) To consider and approve any requests for dispensation relating to Agenda items
4. **Minutes** : To approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> July 2018 and notes of inquorate meeting on 15<sup>th</sup> August 2018.
5. **Transfer of land to Parish Council** : (a) to receive update and make any decisions as required (paperwork requiring decisions to be circulated prior to meeting). This is to include discussion re lease to Warwickshire Wildlife Trust.
6. **Progress reports for information/action** :
  - 6.1 Millennium Bench - quotations
  - 6.2 Highways matters – update on any matters
  - 6.3 Re-siting of noticeboard
12. **Finance** : To consider and decide action in relation to financial matters :

- 12.1 to approve accounts for payment (August and September)
- 12.2 to receive and approve report of Internal Auditor and approve Annual Governance Statement
  
- 13. **Victory Hall site** ; (a) to consider grant making applications from Victory Hall (b) to approve quotation from Mr Oakley for project management of Groundworks for Victory Hall site (b) to approve wording for quotation requests for community enhancement/enabling works and also post enabling work at Victory Hall site (circulated prior to meeting) (c) to approve quotations and agree budget for works
  
- 14. **Clerk vacancy** : to update and agree any action.
  
- 15. **Planning applications and consultations**  
To receive consultations and approve actions/responses accordingly
  - 15.1 PAP/2018/0043 Coton House – erection of 10
  - 15.2 PAP/2018/0349 Car boots/markets on land South and South West of Whitegate Stables, Kingsbury Road
  - 15.3
  - 15.4 Any other planning matters – Woodhouse Farm and change of use of The Cedars
  
- 16. **Information items** : to receive and discuss communications received and any action to be taken.  
  
To include request for action re dog fouling on playing fields, request from Salvation Army and Playground Inspection report
  
- 17. **Report from Cllr David Reilly** : to receive written report in capacity as NWBC and WCC Councillor on matters of significance to Parish Council, including HS2  
  
To include request to support Coleshill Youth Council
  
- 18. **Councillors' reports (including Report from Chair) and items for future Agenda**  
Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
  
- 19. **Date of next meeting** : To agree date of next meeting.