

Lea Marston Parish Council

Clerk : Louise Baudet, CiLCA | 47 St Pauls Crescent | Coleshill | B46 1BB
Tel : 07503 002948 Email : leamarstonpc@hotmail.com

28th June 2018

Dear Councillor

You are hereby summoned to attend the meeting of Lea Marston Parish Council at Nether Whitacre Village Hall on 3rd July 2018 at 7.00pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Mrs Louise Baudet
Locum Clerk to the Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies** : To receive apologies and approve reasons for absence
2. **Public participation** : To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. ***If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting*** Members of the public may not take part in the Parish Council meeting itself.
3. **Declarations of Interest** :
 - (a) Councillors are reminded of the need to update their register of interests
 - (b) To declare any personal interests or prejudicial interests in items on the agenda and their nature
 - (c) To consider and approve any requests for dispensation relating to Agenda items
4. **Minutes** : To approve the minutes of the Parish Council meeting held on 1st May 2018 (no meeting held in June due to not being quorate).
5. **Transfer of land to Parish Council** : to receive update and make any decisions as required (paperwork requiring decisions to be circulated prior to meeting).
6. **Progress reports for information/action** :
 - 6.1 Millennium Bench - quotations
 - 6.2 Community Garden/Orchard/Victory Hall site
 - 6.3 Highways matters – update on any matters
 - 6.4 Grass cutting (Cllr Reilly)
 - 6.5 Church Lane Play Area
 - 6.6 Street Lighting (Clerk)

12. **Finance** : To consider and decide action in relation to financial matters :
 - 12.1 to approve accounts for payment
 - 12.2 any other financial matters
13. **Victory Hall site** ; to discuss matters relating to Groundworks, insurance etc... and agree any action required.
14. **Noticeboard** : to discuss re-siting of noticeboard.
15. **Planning applications and consultations**
 - 15.1 to consider and respond to any planning applications received
 - 15.2 Consideration to production of Neighbourhood Plan
16. **Information items** : to receive and discuss communications received and any action to be taken.
17. **Report from Cllr David Reilly** : to receive written report in capacity as NWBC and WCC Councillor on matters of significance to Parish Council, including HS2
18. **Councillors' reports (including Report from Chair) and items for future Agenda**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Approval of draft advert for Clerk vacancy and associated paperwork.
19. **Date of next meeting** : Meeting to approve Internal Auditors report and approve August cheque payments to be arranged.