

Lea Marston Parish Council

Clerk : Louise Baudet, CiLCA | 47 St Pauls Crescent | Coleshill | B46 1BB
Tel : 07503 002948 Email : leamarstonpc@hotmail.com

26th April 2018

Dear Councillor

You are hereby summoned to attend the meeting of Lea Marston Parish Council at Nether Whitacre Village Hall on 3rd April 2018 at 7.00pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Mrs Louise Baudet
Locum Clerk to the Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. Election of Chair
2. Election of Vice-Chair
3. Re-adoption of Standing Orders and Financial Regulations
4. Appointment of Internal Auditor
5. Confirmation of RFO
6. **Apologies** : To receive apologies and approve reasons for absence
7. **Public participation** : To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. ***If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting*** Members of the public may not take part in the Parish Council meeting itself.
8. **Declarations of Interest** :
 - (a) Councillors are reminded of the need to update their register of interests
 - (b) To declare any personal interests or prejudicial interests in items on the agenda and their nature
 - (c) To consider and approve any requests for dispensation relating to Agenda items
9. **Minutes** : To approve the minutes of the Parish Council meeting held on 3rd April 2018

10. **Transfer of land to Parish Council** : to receive update and make any decisions as required (paperwork requiring decisions to be circulated prior to meeting). To include Chancel Indemnity Policy and Roundhouse.
11. **Progress reports for information/action** :
 - 11.1 Millennium Bench (Cllr Reilly)
 - 11.2 Community Garden/Orchard – grant funding (Cllr Hobster), Competition (Cllrs Bryson and Hobster)
 - 11.3 Highways matters – update on any matters
12. **Finance** : To consider and decide action in relation to financial matters :
 - 12.1 to approve accounts for payment
 - 12.2 Bank reconciliation and analysis for Internal Audit
 - 12.3 Provision of lighting in Parish
 - 12.4 Appointment of Handyman
13. **Planning applications and consultations**
 - 13.1 to consider and respond to any planning applications received
 - 13.2 Consideration to production of Neighbourhood Plan
14. **Information items** : to receive and discuss communications received and any action to be taken.
15. **Report from Cllr David Reilly** : to receive written report in capacity as NWBC and WCC Councillor on matters of significance to Parish Council
16. **Councillors' reports (including Report from Chair) and items for future Agenda**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
17. **Date of next meeting** :