

**Minutes of the meeting of Lea Marston Parish Council
Held on Tuesday 4th October 2016 at 7.00pm at
Nether Whitacre Village Hall (Car Park/Cllr Watsons car – no building access)**

Cllrs present : Martin Watson (in the Chair)
 Bob Bryson
 Julie Hobster

In attendance : Louise Baudet (Clerk)

121/16 Apologies

Cllr Swinnerton sent her apologies due to illness and Cllr Reilly sent apologies due to business commitments and it was

RESOLVED : to accept the apologies for absence from Cllrs Swinnerton and Reilly

122/16 Public participation

There was no public participation

123/16 Declarations of Interest

There were no interests declared.

124/16 Minutes

The minutes of the meeting held on 3rd May 2016 could not be signed as two of the Cllrs present at the meeting need to propose and second their acceptance.

The minutes of the meeting held on 6th September 2016 were considered
RESOLVED : that the minutes of the meeting held on 6th September 2016, having been circulated and read, be signed as a correct record.

125/16 Finance

125.1 Accounts for payment

RESOLVED : that the accounts for payment (Appendix A) be approved for payment

It was agreed to update the bank account signatories to include Cllr Bryson.

125.2 Financial update

The Clerk presented the accounts and reported that the second payment of Precept and Council Tax base grant had been received in September, and she had also submitted a claim to HMRC for VAT expenditure in the previous financial year.

125.3 S137 payment/Parish Newsletter

The Clerk referred to a recent email from Vanessa Gaskin, Church Warden at St John the Baptist Church, Lea Marston regarding the cost of pruning the tree's in the Church graveyard. The Clerk had forwarded a copy of the grant application form along with information on conditions attached to the use of s137 funding, ie to benefit the majority of the residents in the parish.

Vanessa had also informed the Council about the re-launch of the Tidings publication produced by the four local parish Churches and the establishment of a new Committee which is being led by Nether Whitacre Parish Council. It was suggested that all the Parish Councils could become involved in the Committee and production and also use it to promote Parish Council information. Councillors discussed the feasibility of this and considered whether the allocated budget for the Lea Marston Parish Council newsletter would be better utilised by purchasing space in the Tidings. It was noted however that not every resident would receive a copy and it is also only delivered to people who pay an annual subscription. Councillors agreed it would be better to firmly establish a Parish Council newsletter and ensure all 60 houses in the parish receive it. Cllr Bryson agreed to draft an edition for the Parish Council to approve.

125.4 Millennium bench

Cllr Watson referred to an email from Michael Perry (resident), whose parents had made and fitted the Millennium Bench under the cedar tree on the Village Green in Marston to celebrate the Millennium in 2000. The bench requires some maintenance work in terms of replacing some of the wood and re-staining/preserving. Cllr Watson would obtain a quote from Keith Woodward, Chair of Whitacre Heath Parish Council and the Clerk would seek two additional quotes. The Clerk queried it's inclusion on the Asset Register and Cllr Watson also stated that there was an iron planter on the Green ; the Clerk would check for the next meeting.

125.5 Grounds maintenance tender

The Clerk informed Councillors that it would be necessary to confirm the costs of the grounds maintenance for the following year, before setting the budget and Precept for 2017/18. To do this, it was important to be clear in the tender documents exactly what work was being done in terms of location and how often. The Clerk had details of specialist companies and NWBC would be included. It was agreed to carry this forward to the next meeting.

125.6 Precept 2017/18

The Clerk asked Councillors to bring to her attention any items of expenditure which needed be to be considered for setting the budget.

Councillors noted the information sent by WALC on the Government consultation on proposed changes to Precept and possible capping in the future.

126/16 Planning

126.1 PAP/2016/0507 Home Farm, Kingsbury Road – erection of steel portal frame, cattle building. Councillors noted that there were several barns already at this site, with further ones set back behind the house and that it is a working farm with cattle and on that basis had NO OBJECTION. It was agreed to highlight that Planning Officers should give consideration to any increased traffic and to ensure that the applicant adheres to licensing conditions particularly with regards to the length of any lorries accessing the site. Councillors also wished to ensure that the site was not used for any other purpose than livestock.

126.2 PAP/2016/0309 Middleton Hall – dismantle and removal of Leaford Cottage from Lea Marston and erection in the grounds of Middleton Hall. Councillors queried whether Middleton Hall were aware of ongoing discussions with the Parish Council regarding Middleton Hall being gifted to the parish. This would be part of a possible s106 agreement with NWBC who would then gift the property to Lea Marston Parish Council. It was agreed that Cllr Watson would liaise with Cllr Reilly to submit an objection by Thursday on the grounds that there are currently discussions with the owners, and also the impact on local wildlife and the environment with the dismantling and removal of the building. It was agreed to OBJECT to the application – final wording to be ratified at next Council meeting.

Cllr Watson reported that Cllr Reilly had met with Eon and that they had now submitted a letter (from David Green, Delta Planning dated 3rd October 2016) confirming the intended transfer of land to the Parish Council along with proposed £30,000 to cover maintenance costs for 10 years as well as the Council being able to access support with projects linked with Eon's corporate responsibilities.

RESOLVED : Councillors agreed that they would withdraw their objection to the current planning application submitted by Eon and Cllr Reilly would put this in writing.

The issue of running costs still needed further clarification and Cllr Reilly would be meeting with the Manager at the Environmental Centre to obtain further information about the financial aspects.

126.3 Planning decisions - The Clerk reported that there would be a public enquiry re Lea Marston Sports Grounds on 5th October 2016, to consider their appeal against the planning refusal.

126.4 Management of HS2 planning applications – it was agreed to defer this item until the next meeting for Cllr Reilly to discuss.

127/16 Progress reports for information/action

- 127.1 Woodhouse Farm - it was agreed to defer this item until the next meeting.
- 127.2 Traffic matters – the Clerk reported that she had been in touch with Debbie Poynton at Warwickshire County Council regarding the request for HGV signage, who had stated that she was currently looking at a number of work requests from Water Orton, Lea Marston, Curdworth, Nether Whitacre and Wishaw. They were currently looking at the budget available for all the works requested in the area and commented that she would need to check the legal order against the signs for the area as she was aware there were currently existing signs.
- 127.3 Commemorative tree – the Clerk confirmed she had been in touch with Friday Lane Nurseries and was awaiting confirmation from them regarding arrangements for planting the tree.
- 127.4 Tame Valley Wetland Trust – it was noted that a date had been agreed with Cllr Reilly for work to be done on the playing fields to create willow structure and that Tame Valley Wetland Trust were providing the Chair with details of material costs. Agreed to carry forward to the next meeting.
- 127.5 Victory Hall site - location of deeds – discussion deferred until the next meeting

128/16 HS2

Councillors discussed the Community Benefit Fund and could not identify any projects which could be generic between all of the parishes, and felt it would be best if individual Councils submitted their own applications.

129/16 Birmingham Airport

It was noted that there would be a NWBC Members' Briefing on 4th November 2016 regarding the consultation on the application by Birmingham Airport to the Civil Aviation Authority on the proposed changes in flight paths from Birmingham Airport. There would then be a period of consultation from May to July 2017 during which the Parish Council would have an opportunity to respond, and a decision would be expected in January 2018. Cllr Watson queried if there would be any funding from Birmingham Airport as part of an agreement and it was agreed to check if Cllr Reilly knew

130/16 Information items

Councillors received details of communications received (Appendix B).

131/16Councillors reports

- 131.1 Councillors request that the Neighbourhood Plan be placed on the next Agenda.
- 131.2 Councillors discussed the progress of the planting at Marston Fields Farm and although this appeared to be behind schedule, it was agreed that it had been top soiled and levelled and he was possibly having to plant bare root.
- 131.3 The issue of dog fouling by users of the Caravan Park was raised and Councillors asked the Clerk to write to the owners and request that they provide a bin for dog faeces and a polite notice to their guests encouraging them to use the bin and not foul.
- 131.4 Councillors discussed some concerns raised about operations at J Roberts yard, these being the noise from machinery/vehicles during operating hours, employees language and light pollution out of hours. Councillors were keen to retain good relations and work in partnership to find a solution and requested that the Clerk write accordingly.

132/16Confidential

Clerking matters – this matter was excluded from public minutes and papers.

133/16Date of Next Meeting

The next meeting would be held on Tuesday 1st November 2016 at 7.00pm at Nether Whitacre Village Hall.

134/16Termination of meeting

The meeting closed at 8.07 pm

Signed

Date

APPENDIX A

| CHEQUE PAYMENTS OCTOBER 2016 | | | | | | | |
|------------------------------|----------------------------------------|---------|--------------------|------------------|-------------------|--------------------|--|
| Creditor | Purpose | checked | Amount (ex VAT) | Claimable VAT | non-claima VAT | Total (inc VAT) | |
| Mrs L Baudet | Clerks salary | y | 175.10 | 0.00 | 0.00 | 175.10 | |
| HMRC | PAYE payments | y | 39.60 | 0.00 | 0.00 | 39.60 | |
| Lea Marston Hotel | Room hire HS2 meetings | y | 42.70 | 0.00 | 0.00 | 42.70 | |
| Louise Baudet | Office allow, internet, reimbursements | y | 52.22 | 0.00 | 0.00 | 52.22 | |
| | | | 309.62 | 0.00 | 0.00 | 309.62 | |

APPENDIX B

Lea Marston PC – communications reported at October 2016 meeting

| | Date | | From : | Purpose | Action |
|----|---------|---|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 1 | 3.10.16 | E | Rural Services Network | Weekly email digest | For info |
| 2 | 3.10.16 | E | CSW Broadband | October news - circulated | For info |
| 3 | 3.10.16 | E | John Crossling, WALC | Warks County Council – grants for community buildings | For info |
| 4 | 30.9.16 | E | Rural Services Network | Fuel Poverty – Sept 2016 | For info |
| 5 | 30.9.16 | E | Dave Harris, NWBC | Planning & Development Board Agenda 10 October 2016 | For info |
| 6 | 28.9.16 | E | Jim Rowe, WCAVA | Local events and updates | For info |
| 7 | 28.9.16 | E | Information Commissioner | Confirmation of renewal of data protection registration | For info |
| 8 | 27.9.16 | E | Lori Harvey, Warks Council | Community Computer scheme | For info |
| 9 | 27.9.16 | E | Alex Jolley, APC Planning | Neighbourhood Planning and Architectural support | For info |
| 10 | 27.9.16 | E | John Crossling, WALC | Request to promote joining My Community Network in area – weekly newsletter on community group activities and funding | For info |
| 11 | 26.9.16 | E | Cllr Reilly to Councillors | Rail Freight Strategy – indication of DoT intentions and future uses of Railhead site | For info |
| 12 | 26.9.17 | E | Via Cllr Reilly, Dean Walter, Senior Pollution Control Officer, NWBC | Consultation May to July 2017 re application to Civil Aviation Authority (decision Jan 2018) Member briefing schedules for 4 th November. Flight path changes briefing at the airport, | For info – and future consultation |
| 13 | 26.9.16 | E | Paulette Simkin, North Warwickshire Area Committee | Extra-ordinary meeting of NWAC Councils, 7 th November 2016 7.30pm Ridge Lane Community Room, Mancetter | For info - attendance |
| 14 | 26.9.16 | E | Rural Services Network | Weekly email digest | For info |
| 15 | 22.9.16 | E | John Crossling, WALC | Info re pension regulator | For info |
| 16 | 22.9.16 | E | Northern Area Team | Agenda for Area Forum West for 29 th September 2016 | For info |
| 17 | 22.9.16 | E | Susan Wilson, NWBC | Austrey Neighbourhood Plan | For info |
| 18 | 21.9.16 | E | Susan Bridges, HS2 | HS2 Construction Commissioner appointed, Gareth Epps | For info |
| 19 | 21.9.16 | E | Jim Rowe, WCAVA | Local events and updates | For info |
| 20 | 21.9.16 | E | John Crossling, WALC | Neighbourhood Plan for health | For info |

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|----|---------|---|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 21 | 21.9.16 | E | Ranjit Sagoo, Warks CC | Adopted Statement of Community Involvement - circulated | For info |
| 22 | 21.9.16 | E | Jenny Price, NWBC | Flood Risk Management – grants available | For info |
| 23 | 20.9.16 | E | Northern Area Team NWBC | Smart Start grants available | For info |
| 24 | 19.9.16 | E | John Crossling, WALC | Tesco Bags of Help funding – poss for play area funding – open spaces or events | For info - action |
| 25 | 17.9.16 | E | Cllr Reilly | Planning – Lea Ford Cottage | For info |
| 26 | 17.9.16 | E | Cllr Reilly | Consent given to Mark Kooervik who is renovating Victory Hall side of his property, permission to demolish his boundary wall that borders Victory Hall site and using a machine to dig a trench on his land. | For info |
| 27 | 16.9.16 | E | Lori Harvey, NWBC | WCC Community Buildings fund - £12,000 allocated for North Warks | For info |
| 28 | 16.9.16 | E | Dave Harris, NWBC | Local Development Framework Sub-Committee 26.9.16 | For info |
| 29 | 15.9.16 | E | John Crossling, WALC | Findings from Government consultation on Neighbourhood Planning | For info |
| 30 | 15.9.16 | E | Vanessa Gaskin | St John the Baptist Church, Lea Marston – cost of pruning trees - newsletter | On Agenda |
| 31 | 15.9.16 | E | John Crossling, WALC | FOI/Data protection courses | For info |
| 32 | 14.9.16 | E | Jim Rowe, WCAVA | Local events and updates | For info |
| 33 | 14.9.16 | E | John Crossling, WALC | Community computer scheme | For info |
| 34 | 14.9.16 | E | John Crossling, WALC | Ref Parish Councils being encouraged to produce Neighbourhood Plans | For info |
| 35 | 14.9.16 | E | John Crossling, WALC | Building Better Opportunities – Accelerate leaflet | For info |
| 36 | 14.9.16 | E | John Crossling, WALC | Broadband September update | For info |
| 37 | 13.9.16 | E | Stacey Webster, WelMedical | Public access Defibrillator | For info |
| 38 | 13.9.16 | E | Mr Perry, via Cllr Watson | Req to maintain/repair Millennium bench under cedar tree. | Not on our Asset Register? |