

Lea Marston Parish Council

Locum Clerk : Louise Baudet, CiLCA | 47 St Pauls Crescent | Coleshill | B46 1BB
Tel : 07503 002948 Email : leamarstonpc@hotmail.com

28th December 2016

Dear Councillor

You are hereby summoned to attend the meeting of Lea Marston Parish Council at Nether Whitacre Village Hall on Tuesday 3rd January 2017 at 7.00pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Mrs Louise Baudet
Locum Clerk to the Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies** : To receive apologies and approve reasons for absence
2. **Public participation** : To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. ***If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting*** Members of the public may not take part in the Parish Council meeting itself.
3. **Declarations of Interest** :
 - (a) Councillors are reminded of the need to update their register of interests
 - (b) To declare any personal interests or prejudicial interests in items on the agenda and their nature
 - (c) To consider and approve any requests for dispensation relating to Agenda items
4. **Minutes** : To approve the minutes of the Parish Council meeting held on 1st November 2016 (no December 2016 meeting). Retrospective approval of the minutes of the meeting held on 3rd May 2016.
5. **Progress reports for information/action** :
 - 5.1 Woodhouse Farm (Cllr Reilly)
 - 5.2 Parish Newsletter (Cllr Bryson)
 - 5.3 Commemorative tree – publicity/naming (Clerk)
 - 5.4 Tame Valley Wetland Trust – grant application (Clerk)
 - 5.5 Deeds for Victory Hall site (Chair)
 - 5.6 Questionnaire for residents (Cllrs)
 - 5.7 Coleshill Neighbourhood Plan (Clerk)

6. **Finance** : To consider and decide action in relation to financial matters :
 - 6.1 to approve accounts for payment
 - 6.2 to receive bank reconciliation
 - 6.3 to receive forecast reconciliation and income/expenditure analysis
 - 6.4 to consider draft budget 2017/18 and Precept request
 - 6.5 to consider costings for work to repair Millennium bench
 - 6.6 to consider maintenance costs for bus shelter
 - 6.7 Request from HMRC for electronic payments – update to banking mandate and Financial Regulations
 - 6.8 To receive external audit
7. **Planning**
 - 7.1 to consider and respond to
 - (a) WCC Minerals Plan
 - (b) Draft Local Plan
 - (c) any other applications received.
 - 7.2 to report on any planning decisions or other matters, including discussions with Eon regarding transfer of land to Parish Council and Lea Ford Cottage
 - 7.3 Neighbourhood Planning – to discuss and agree any action to be taken
 - 7.4 Planning – approved applications
8. **HS2** : update on HS2 matters and agree any action to be taken, to include Community Benefit Fund and management of HS2 planning applications
9. **Information items** : to receive and discuss communications received and any action to be taken
10. **Councillors' reports (including Report from Chair) and items for future Agenda**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
11. **Date of next meeting** : Tuesday 7th February 2017 at 7.00pm